

Full Proposal Narrative: Grant Application The Thomas B. Fordham Foundation (TBFF)

(Please provide the following information in this order. Use these headings, subheadings and numbers provided.)

1. Executive Summary

- Please provide a half-page executive summary. Briefly explain why you are requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if the grant is awarded.

2. Organization Information (1 page maximum)

- Brief summary of organization's history.
- Brief statement of organization's mission and goals.
- Description of current programs, activities and accomplishments.
- Organizational chart, including board, staff and volunteer involvement.

3. Purpose of Grant (3 pages maximum)

- Statement of needs/problems to be addressed; description of target population, number of people you plan to serve, and how they will benefit.
- Description of project goals, measurable objectives, action plans, and statements as to whether this is a new or ongoing part of the sponsoring organization.
- Please describe how you plan to recruit or attract participants. How will this grant strengthen the organization, address the issues, and/or achieve success?
- Long-term strategies for funding this project at end of grant period and plans for growth.

4. Evaluation (1 page)

- What are the anticipated results?
- Plans for evaluation including how success will be defined and measured.
- Description of how evaluation results will be used and/or disseminated and, if appropriate, how the project will be replicated.